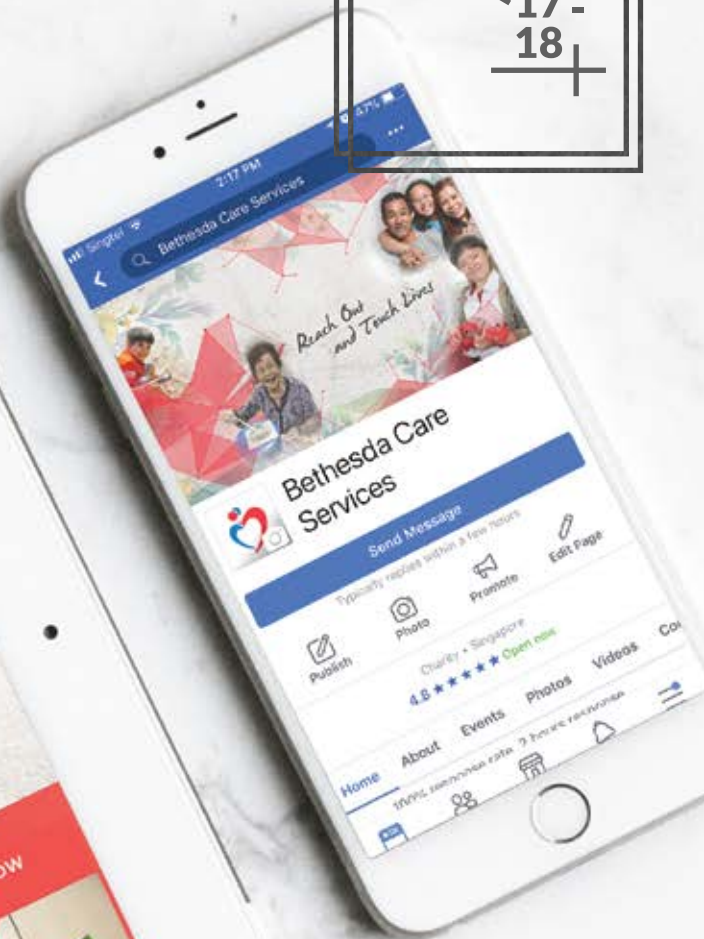


Annual REPORT



FY 17-18



CONTENTS

02	Our Mission
03	Chairman's Message
04	Going Digital
06	Elderly Services
12	excITE@College East
18	Integrated Special Student Care Centre
23	Family Services
34	Community Events
37	Volunteers
39	Corporate Information
40	Disclosure Report
45	Financial Report



OUR MISSION

To enhance the well being of families and individuals by delivering quality and professional social services



OUR AIMS



Supports the unity and nurturing functions of families



Empowers families and individuals with skills to meet life's challenges



Instils values through the provision of relevant and integrated social services



Strives to enhance service effectiveness through staff development



CHAIRMAN'S MESSAGE

John F. Kennedy once said: "Efforts and courage are not enough without purpose and direction." Indeed in life, purpose is not an option but fundamental in everything we do. With an ever growing demand for social services shouting for our attention, we can easily lose sight of the main thing as we dive into the day-to-day to meet each of these needs.

We have come a long way since our inception in 1996. Over the past 20 over years, we have evolved and grown to stay relevant to the needs of the community. Just as a child grows up as an adult to understand his life purpose and calling, likewise for us as an organisation, we need to sharpen and clarify our core purpose of why we exist as we chart the future ahead.

As we ask ourselves what is the essence of what we do that drive all our initiatives, we find that it is to care for each and every life we interact with. It is with this in mind that we have decided that we will hence forth be known as Bethesda Care Services (BCS). This new name epitomises our single minded focus to go beyond simply just providing a service, but to care for all that we are serving.

With this name change, we have launched a new logo and a new website. The fresh colours of our new logo reflects our vibrance and relevance as a modern social service organization. Retaining the heart design from the original logo but with a modern twist, we want to communicate our unchanging commitment to reach out and touch lives.

“

**OUR NEW NAME EPITOMISES
OUR SINGLE MINDED FOCUS
TO GO BEYOND SIMPLY JUST
PROVIDING A SERVICE, BUT TO
CARE FOR ALL THAT WE ARE
SERVING.**

”



The new mobile centric website design reflects our focus to reach the digital generation. Beyond just sporting a new look, we have added new content such as blogs and a new volunteer engagement page.

Moving forward, clarifying our single minded focus does not mean that we will be doing less. Conversely, this clarity and focus empowers and invigorates us to do even more for the community. We will continue to launch new initiatives such as YouthSpace and the Mobile Active Ageing Programme and develop new partnerships such as those with Direct Asia Insurance (Singapore) and FutuReady Asia (Singapore) to name a few.

As you read this report, it our hope that you will be encouraged and inspired, that you will also identify with our purpose and to join us in this exciting adventure to care for our community.

A handwritten signature in black ink, appearing to read 'Peng Chung Mien'.

**DR PENG CHUNG MIEN
CHAIRMAN OF THE MANAGEMENT COMMITTEE
BETHESDA CARE SERVICES**

GOING DIGITAL



WE'RE ONLINE.

In April 2018, in tandem with our name change to Bethesda Care Services (BCS), our corporate website has taken on a whole new look at bethesdacare.sg. In light of our efforts to increase our digital presence, BCS has gone digital with the website makeover, online blog and our ongoing social media updates on Facebook and Instagram.

OUR MILESTONES

SEPT 2015

Our instagram account was first introduced at our Partners' Appreciation Night 2015 inviting our donors and partners to tag their special moments with #bccspan2015.

2015

NOV 2015

Our publication HopeSprings goes digital as a WordPress blog taking a sneak peek into the lives of our beneficiaries and volunteers.

NOV 2015

1st Blog Post written - "My Wife makes very beautiful tea. Special Tea"

DEC 2015

Launch of Facebook Page

 Follow us on instagram @bethesdacare

2016

30 MAR 2016



2335 UNIQUE VIEWERS

Highest Daily Page Reach on Blog Post

“ **HOW TO DISCIPLINE YOUR CHILD IN PUBLIC** ”

JUN 2016

4X

DONATED WITHIN A DAY

Our Facebook post request for in-kind donation of 4 washing machines was rapidly fulfilled within a day

2017

JAN 2017



FIRST INFOGRAPHIC VIDEO FB POST

#Didyouknow how many elderly clients we served in 2016? #Infographics #elderlycare



People have watched this video for a total of 100 minutes

388 Views

Like Comment Share

JAN 2017

FB Post linking blog story “Learning to Walk Again” achieved **3365 post reach**

FEB 2017

Appreciation video for ScienTec Consulting’s Corporate Social Responsibility had **103 Reactions, Comments & Shares**

2018

APR 2018

Launch of our new website for Bethesda Care Services with integration of blog into website

For more updates, follow us on

[bethesdacare.sg](https://www.facebook.com/bethesdacare.sg)

[bethesdacare](https://www.instagram.com/bethesdacare)

[bethesdacare.sg](https://www.bethesdacare.sg)



WHY DIGITAL?

Our analytics reveal that people increasingly browse our website via mobile devices. From 2016 to 2017, statistics have shown a **30% increase** in mobile device users.

The new website is designed with the mobile audience in mind. Furthermore, it has a volunteer page with schedule options where users may at a quick glance browse and filter through volunteer opportunities.

We are in the business of touching lives and hope to inspire others to join us. Therefore, social media is the ideal platform to expand our reach and engage potential volunteers and donors. Social media also gives us a platform to crowd source resources for our clients.

ELDERLY SERVICES

The Elderly Services continues to provide Meals-on-Wheels (MOW) and Medical Escort and Transport (MET) to the homebound seniors and persons with disabilities within the region of Bedok, Tampines, Simei, Pasir Ris and Changi Village.



Volunteers Delivering Meals

In FY17/18, we have served a total of 306 cases with an increase of 19 cases as compared to last FY's caseload. There is a steady increase in demand for new cases in both MOW and MET services as compared to last FY.



MEALS-ON-WHEELS

26%

**MORE SENIORS
WERE SERVED
WITH MOW**



MEDICAL ESCORT
AND TRANSPORT

28%

**MORE SENIORS
WERE SERVED
WITH MET**

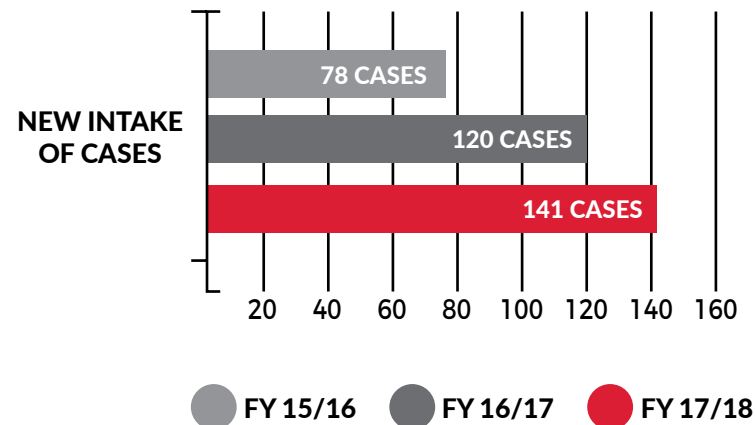


REFERRAL CASES

28%

**MORE NEW
REFERRAL CASES***

**This increase requires additional man hours to make initial contact with clients and to conduct home visit intake assessment.*



It has always been a challenge to deliver timely and quality service. We have recruited a wider pool of volunteers for this purpose.



We are now more efficient and productive through the recruitment of committed regular volunteers and by adopting the Car Sharing Scheme.

NO. OF TWO-WAY TRIPS/MONTH

71 TRIPS

*Highest Record in
August 2017*

59 TRIPS

Average

RECREATIONAL OUTINGS

FOR FRAIL & HOMEBOUND ELDERLY

We were able to organise a total of 12 outings and befriending visits for the homebound elderly. These recreational outings and activities would not be possible without the help of our group and corporate volunteers.

4 NOV 2017

Grocery Shopping @ Changi Business Park

A grocery shopping trip at FairPrice Xtra @ Changi Business Park was organised by a group of volunteers from Bethesda Bedok-Tampines Church (BBTC). Elderly were treated to lunch at Yum Cha restaurant.

21 JAN 2018

Grocery Shopping for CNY

A group of volunteers brought our elderly to grocery shopping at FairPrice Xtra @ Changi Business Park. It was a time of volunteering together as a family as the volunteers brought along their children to accompany the elderly. For Uncle Lau, one of our elderly, it was his first outing with volunteers. His choice of loot, Chinese New Year goodies and biscuits.

“ I AM GLAD TO SEE
HOW MY GIRLS ARE SO
WILLING TO ACCOMPANY
THE OLD FOLKS AND SO
WILLING TO HELP. THAT'S
A REAL JOY. ”

Eileen Chua
Volunteer



3 FEB 2018

CNY goodie bags delivered to beneficiaries

Prior to Chinese New Year, a group of volunteers from BBTC helped to pack and distribute goodie bags to the elderly homes. These were delivered along with the meals to the elderly clients. This brought some festive cheer to the elderly staying in the east.

CORPORATE PARTNERSHIP WITH



The Elderly Services embarked on a corporate partnership with FutuReady Asia over a series of Community Service Projects.

3 NOV 2017

Service learning Project & befriending

The first collaboration with FutuReady Asia started on 3 November 2017 where they prepared hampers for 8 elderly beneficiaries. The students visited the homes of these beneficiaries and befriended them.

4 JAN 2018

Service learning Project & Supermarket Run

In January, students from Hwa Chong International School participated in the Service Learning Project & Supermarket Run as part of their Year 4 Camp run by FutuReady Asia. In the home visits to 20 beneficiaries, the students learnt about the elderly needs and went grocery shopping for the items. They then prepared a gift hamper for the elderly. Some students did home cleaning for the beneficiaries. This project allows students to give back to society and fosters in them a sense of empathy and charity.

“

The Community Service Project Collaboration with Bethesda Care Services has been a beneficial programme for both the elderly and students. Many of the students might not have much interaction with beneficiaries in their everyday lives, and hence this programme was key to allow them to experience the full potential of service learning and to expose them to the side of Singapore that they might not know exist. The gifts they prepared and the personalised cards they wrote showed the level of heartfelt commitment they had towards putting a smile on the beneficiaries' faces.

”

Mr. Lionel Paul Dorai
Acting Chief Executive Officer
FutuReady Asia (Singapore)

▼ Beneficiaries sharing their life stories to the students



Students wrapping gift hampers ▲



▲ 1 MAR 2018 **Annual CNY Lo Hei Dinner**

On 1 March 2018, the Chinese New Year Lo Hei reunion dinner was held for 100 frail, semi-ambulant and wheelchair bound elderly beneficiaries, volunteers and staff. A pool of volunteers offered their support by fetching the elderly to and fro for the dinner. The elderly and volunteers were able to have more interpersonal conversation through this gesture.

The dinner started off with some ice breaker games, Lo Hei and a speech by Mr William Loke, Executive Director of BCS before the beneficiaries were treated to a grand 8 course meal. The elderly beneficiaries were all smiles as the staff and volunteers danced and clapped along to a modern Chinese New Year song. As part of their Corporate Social Responsibility initiative, the FutuReady Asia team organised the dinner programme. A heartfelt thanks to OSIM Singapore for sponsoring the uSnnooz Neck Pillows to our elderly beneficiaries.



ACTIVE AGEING

This FY17/18, we served a total of 676 participants through the various activities. The number of participants has doubled from FY16/17.

WHAT'S NEW?

6 NOV 2017

Launch of Mobile Active Ageing Programme

Blk 104 Bedok North
Fengshan Pearl RC
Senior Citizens' Centre



November 6 marked the soft launch of the Mobile Active Ageing Programme at Bedok North Blk 104 Fengshan Pearl RC Senior Citizens' Centre. This is a collaborative effort between Active Ageing Happy 106 and Fengshan Community Club. This programme is catered for seniors who have mobility difficulties coming for our programmes held within our premises. The first programme is a Low Impact Aerobics session for senior residents living in Bedok North Area.

WATCH VIDEO
<http://bit.ly/mobileAA>

**“AGEING IS NOT
LOST YOUTH BUT
A NEW STAGE OF
OPPORTUNITY AND
STRENGTH.”**

Betty Friedan

REGULAR INTEREST GROUPS

- ▲ Table Tennis
- Karaoke
- Line Dancing
- /// Rummy-O Board Game
- ▲ Zumba Gold
- Flamenco Fitness Dance
- Low Impact Aerobics



2017

MAR - APR

Mental Wellness Enrichment Workshop

灿烂的人生 “How to live a fruitful and meaningful life” conducted by Yuan Fong Zhu sponsored by CST

HIGHLIGHTS FOR FY17/18

APR - SEPT

Low Impact Aerobics sponsored by CST
Collaboration with HPB

MAY - SEPT

Traditional Chinese Medicine (TCM) Talk
sponsored by CST

MAY - JUNE

Clay Making Session 1 sponsored by CST

JUNE - JULY

Decoupage Beginner Classes sponsored by CST

20 JULY

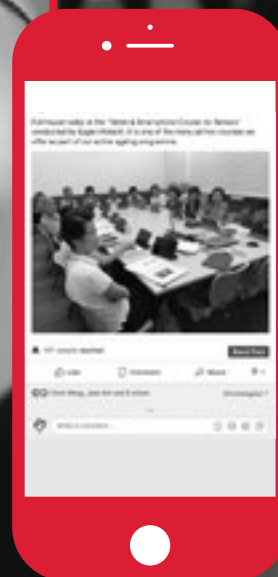
NKF Health Screening sponsored by NKF

JULY - AUG

Clay Making Session 2 sponsored by CST

**17 JUL -
14 AUG**

Tablets & Smartphone course* by Eagle Infotech
*SkillsFuture Credits can be used



Over a series of 7 sessions, the Tablets & Smart phone course by Eagle Infotech taught seniors how to use their smart devices and become more savvy with modern technology. The participants learnt the basic functions of a tablet and skills like learning to write emails. The seniors could use their SkillsFuture credits for their course.

18 & 25 AUG

Soap Making Workshop sponsored by CST

19 AUG

SECDC Eyes Screening @ Bethesda Cathedral
for Blk 106 seniors | sponsored by Rotary Club

AUG - SEPT

Decoupage Intermediate Classes
sponsored by CST

5 OCT

**Launch of FairPrice Walk for Rice
@ South East 2017 at Bedok Town Square**
sponsored by SECDC

The seniors from Active Ageing Happy 106 participated in the launch of FairPrice Walk for Rice @ South East 2017 at Bedok Town Square. Together with 700 other participants from various organizations, we have achieved 7100 bowls of rice for walking the total distance of 710km. Our staff and beneficiary were invited to go up the stage for the rice presentation by Miss Cheryl Chan, Grassroots Adviser to Fengshan GROs. This is the 9th year that South East CDC is organising this purposeful and simple activity in collaboration with NTUC FairPrice Foundation Ltd.



6 OCT

**Mid-Autumn Festival Celebration
@ Gardens by the Bay**
Active Ageing & ITE volunteers assisted elderly
Organised and sponsored by Fengshan CC

3 NOV

**FutuReady Asia Community Service Project
Goodie hampers** sponsored by FutuReady Asia

6 NOV

Indian Drumming workshop @ Esplanade
sponsored by Esplanade

21 NOV

**First Outing to Dignity Kitchen for seniors
from Mobile Active Ageing Programme**
sponsored by Dignity Kitchen

26 NOV

**Rice Distribution to residence in Fengshan
Neighbourhood** sponsored by Fengshan CC

5 DEC

HPB - Healthier Food Trail sponsored by HPB

5 DEC

HPB - Supermarket Tour sponsored by HPB

13 DEC

**First Outing to Dignity Kitchen for Active
Ageing Happy 106 seniors**
sponsored by Dignity Kitchen

2018

4 JAN

**FutuReady Asia Community Service learning
Project & Supermarket Run**
sponsored by FutuReady Asia

9 MAR

Elvis concert @ Esplanade
sponsored by Esplanade

20 MAR

Hula Dance Workshop @ Esplanade
sponsored by Esplanade

excITE @ COLLEGE EAST

In FY17/18, excITE @ College East Youth Centre served more than 1,900 students with our daily activities and programmes. We continued to focus on reaching out to students and helping them build resilient habits and healthy values in their journey through their years in ITE. Upon their graduation, we hope to give them support in their future endeavours.



WHAT'S NEW?

**NEWLY RENOVATED
excITE OFFICE LOCATED
IN THE HEART OF THE
STUDENT ACTIVITY
CENTRE**

For more updates, follow excITE on

 excITE @ College East

 excite_ce



HIGHLIGHTS FOR FY17/18

1. UPGRADING OF NEW excITE OFFICE



This year, we embarked on the upgrading of our new excITE office located in the heart of Students Activity Centre (SAC). This newly renovated office allows us to hold meetings with key stakeholders and increases the efficiency of our collaboration with our excITE volunteers, ITE staff and students.

We are thankful to ITE College East (Management Team) for their support in this renovation process and we look forward to more future collaborations. We would also like to extend our gratitude towards the Care & Share Movement for providing the funding towards the upgrading of the premises.

This has further bolstered our morale to be a pillar of inspiration to students who seek to see change in their lives for the better.



2. CHIP ENG SENG SERVICE LEARNING PROJECT 2017



Chip Eng Seng Service Learning Project has been ongoing since 2016. In 2017, 22 ITE students were selected based on their volunteering experiences, character values and family income. This project has been especially meaningful because the ITE students will receive monthly financial grants to allow them to focus on their academic pursuits, as well as inculcate a sense of community spirit when they serve actively to give back to other less fortunate beneficiaries.

11-13 APR 2017	..	Fund Raising Event
13 JUNE 2017	..	1 Day Camp with students from ISSCC
20 JUNE 2017	..	Water Calligraphy Session with participants from VSA*
21 JUNE 2017	..	Continuous Line Drawing Session with participants from VSA*
6 OCT 2017	..	Mid-Autumn Festival Celebration Bring Elderly from Fengshan CC to Garden by the Bay
26 NOV 2017	..	Rice Distribution to residence in Fengshan Neighbourhood Community
2 FEB 2018	..	Closing Ceremony

*VSA stands for Very Special Arts Singapore Ltd



In 2017, we reached out to 3 different groups of beneficiaries, which includes Very Special Arts Singapore Ltd (VSA), our own Integrated Special Student Care Centre (ISSCC) and the seniors from Fengshan Community Club (FSCC).

This was our first collaboration with VSA and students with special needs where we had to prepare our students with knowledge and handles as well as the skills to conduct the art workshops.

We conducted workshops in water calligraphy and continuous line drawing. Our students displayed kindness and patience when they interacted with VSA beneficiaries, guiding them with love. Beneficiaries thoroughly enjoyed both sessions and walked away with confidence in their artwork.

“ I am really honoured and fortunate to be working with VSA and also with their students, it is really an eye opener for me and it’s also been a privilege for me to organize this workshop for VSA students as I learnt and gained new experiences along the way with new people. To me, it’s about the chemistry that we have with the students so that we can work and understand them better and achieve new experiences with them! They are really amazing to work with! Looking forward to more challenging courses in future. ”

Hairiez Juhair
 ITE Student Participant in Chip Eng Seng Project
 (Continuous Line Drawing Session)
 Business Services

Water Calligraphy
 Session with
 participants from
 Very Special Arts
 Singapore Ltd



3. ITE 25TH ANNIVERSARY EVENT – A DAY OF GRATITUDE & KINDNESS

On 29 August, “A Day of Gratitude & Kindness” was inaugurated to be held in conjunction with ITE’s 25th Anniversary to remember the teachers and non-academic staff who have put in their effort in engaging the ITE students and for their contribution behind the scenes. It was a touching sight to see students queuing up earlier to collect the flowers, writing hand-written notes to their teachers and capturing memories at the photo booth.

CHECK OUT MORE
 EVENT PHOTOS @
<http://bit.ly/excITEgratitude>

ITE’s directive for their 25th anniversary was to give back to the community and be a blessing to the less privileged. Noel Gifts International Ltd generously sponsored more than 250 beautiful bouquets, which contributed to the success of this event.



“ IT’S HEART-WARMING TO RECEIVE THE FLOWERS AND CARDS FROM MY CLASS EVEN THOUGH I’VE LEFT THEM FOR ANOTHER ASSIGNMENT. ”

Ms Wendy Leng
 Former teacher, Nitec in Business
 Services, School of Business & Services

4. CREDIT SUISSE - ITE MENTORING PROGRAMME



29 JULY 17

Session 1: Introduction - Knowing Your Goals

19 AUG 17

Session 2: Mission Statement

16 SEPT 17

Session 3: Prioritization

13 OCT 17

Session 4: Expanding Worldview, Field trip to Credit Suisse

14 OCT 17

Session 5: Crossroads & Roadblocks

29 NOV 17

Session 6: Closing & Celebration Ceremony

The Credit Suisse - excITE Mentoring Programme 2017 has been a success since its conceptualization, and this is our third collaboration. It has since become a signature programme with both students and mentors looking forward to participating in this series of workshops.

This collaboration has garnered both the support of the new CEO of ITE, Ms Low Khah Gek and CEO of Credit Suisse Singapore, Mr Benjamin Cavalli. Students from the other two ITE Colleges were also invited to be a part of the programme.

The focus of this year's workshops was on the actualization of dreams and goals. We touched on communication, goals setting, crafting of personal vision and mission statement, resilience, cross-roads and roadblocks. It spanned over 3 months, and we visited iconic locations and monuments in Singapore such as the Kranji War Memorial.



“

Over the last 5 session together, not only friendships were forged but beautiful memories created which happen in many different places. The activities and outings have helped developed me as a better leader and person.

”

Maa Ming Yue
ITE Student Participant
Higher Nitec in Information Technology & Services

Every participant was inspired to act upon their own lives as both students and mentors shared their precious life experiences and journey. As the old adage goes, iron sharpens iron. We look forward to transforming and inspiring the next batch of students in the next mentoring workshop series.

We would like to thank Credit Suisse, the committee team and volunteers for their continual support in this partnership with us. Also, we would like to extend our gratitude to Mr Melvin Chia, lead trainer for his dedication in volunteering in this Credit Suisse mentoring programme.

2017

- 5 APR E-NFP Session with Beauty and Wellness Class
- 8 APR Laser Tag Challenge
- 5 MAY Grooming & Social Etiquette Training Programme
| For Year 2, ACE Students
- 16-17 JUNE 2 Day 1 Night Experiential Learning Camp
- 25 AUG Badminton Tournament
- 29 AUG ITE 25th Anniversary Event - A Day of Gratitude
& Kindness
- 7 SEPT Guitar & Ukulele Performance | By excITE
Interest Group Students
- 3 NOV Cosplay Competition | With CCA -Anime Manga
Cosplay Club
- 6 NOV E-NFP Session with Beauty and Wellness Class
- 13 DEC Picnic cum End-of-Year Reflection

2018

- 5 JAN Team Bonding Session with CCA, Student
Councillors (EXCO members)
- 26 JAN Team Bonding Session with School of Electronics
& Info-Comm Technology | Class:PL1801C
- 30 JAN Team Bonding Session with School of Electronics
& Info-Comm Technology | Class:PL1801B
- 31 JAN Team Bonding Session with School of Electronics
& Info-Comm Technology | Class:PL1801D

ACTIVITIES & PROGRAMMES

- 5 FEB Team Bonding Session with School of Electronics
& Info-Comm Technology | Class:PL1801A
- 7 FEB Grooming & Social Etiquette Training Programme
| For Year 2, ACE Students
- 9 FEB Friendship Special Gathering
- 13 FEB E-NFP Session with Beauty and Wellness Class
- 26 FEB Team Bonding Session with School of Business
Services
- 6 & 8 MAR Leather Craft Workshop
- 10 MAR Badminton Interest Group Outing
- 16 MAR Team Bonding Session with CCA, Student
Councillors (Year 1 & 2 students)



excITE students learnt to make their very own leather purse at our Leather Craft workshop with trainer Mr William Ng

STUDENT CARE CENTRE

*Integrated Special
Student Care Centre*

FY 17/18 ENROLMENT

The average monthly enrolment of students continued to increase to 124 in FY17/18. The intake of students with special needs stood at 6 with 1 student having Intellectual Disability, 3 having Attention Deficit Hyperactivity Disorder (ADHD) and 2 having Dyslexia.

124
STUDENTS
*Average Monthly
Enrolment*

HIGHLIGHTS FOR FY17/18

1. PARENTS CONNECT NIGHTS



The Parents Connect Nights were conducted over several months to cater to the different school levels (Primary 1 – 6). Parenting talks were conducted to equip parents with relevant skills to help their children. During these talks, different volunteer groups from BBTC were engaged as befrienders to connect and adopt the different levels. Through this, the volunteer groups are encouraged to follow up to plan parent-child bonding activities for the cohorts.

31 MAR	Primary 2	Learning Motivations
21 APR	Primary 3	Learning Styles
19 MAY	Primary 1	Learning Environment
21 JULY	Primary 6	Transitioning into Teenagers
18 AUG	Primary 4	Discipline without spanking
15 SEPT	Primary 5	P5 level on Preparing for PSLE



Parents Connect Nights

21 APRIL 2017

Parents with Primary 3 students had a better understanding of their children's learning styles



For more updates, follow us on
 [bethesdacare.sg](https://www.facebook.com/bethesdacare.sg)

2. HOLIDAY OUTINGS



Outdoor excursions are organised to expose children to different learning environments. It also serves as a platform where the older children can bond together as a class.

2017

14 JUNE

Gardens by the Bay for
P1 to P4 students



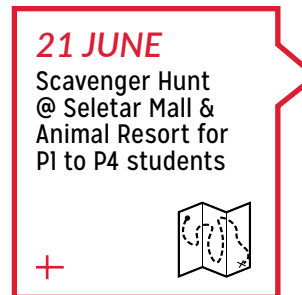
15 JUNE

Bowling outing for P5 students



21 JUNE

Scavenger Hunt
@ Seletar Mall &
Animal Resort for
P1 to P4 students



6 SEPT

Water Play
@ Kallang Leisure Park
& Movie @ Kallang Wave Mall
for P1 to P4 students



20 NOV

Movie outing
"Justice League" for
P5 to Sec 2 students

+



29 NOV +

Science Centre
for P1 to P4
students



The November /
December outings were
kindly sponsored by
Joshua & Grace Lim.

6 DEC

Movie outing "The Star"
for P4 students

+



13 DEC

Yakult Educational
Tour for P1 to P4
students

+



8 DEC +

Ice Skating outing @ Kallang Wave
Mall for P5 to Sec 2 students



2018

15 MAR +

Sentosa Gives
Event for P2 to
Sec 2 students



14 MAR

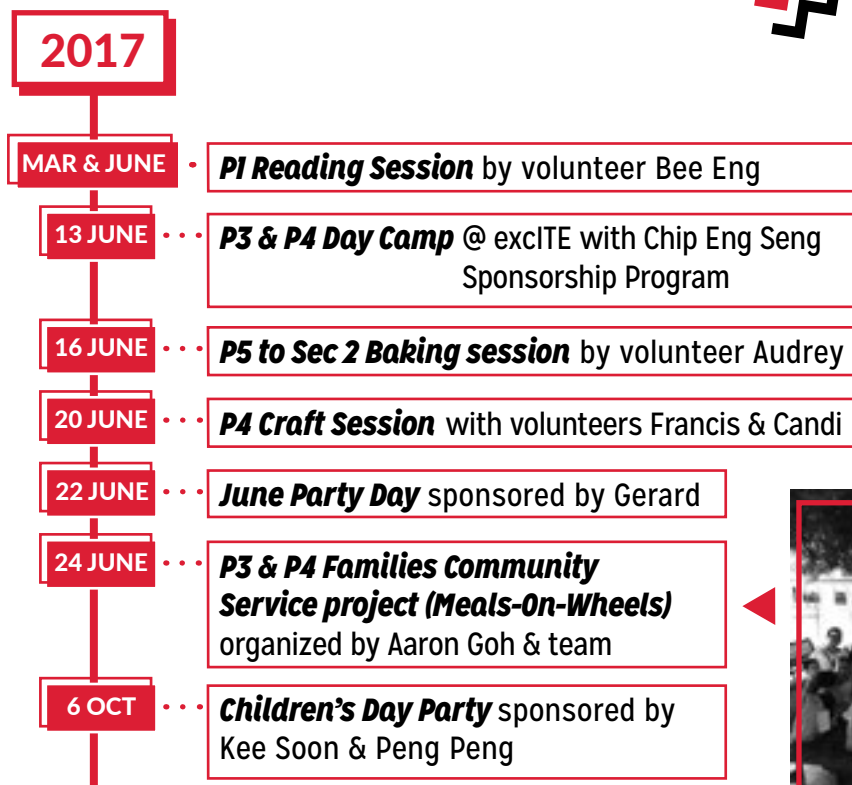
KidZania Outing
for P1 to P3
students

+



3. VOLUNTEER-BASED ACTIVITIES

- ▲ The Student Care Centre engages volunteers with different skill sets to conduct enrichment sessions for the children.
- Collaboration with other departments within the same organization helps to expose the children to other community works by us.
- This is an avenue for sponsors to sponsor holiday outings for the children from low-income families.



20 Dec | DIY frames for P2 Craft Session



22 DEC Christmas Special Outing with DirectAsia

35 Primary 1 to Primary 3 students participated in a special Christmas outing organized and sponsored by Direct Asia Insurance (Singapore) Pte Ltd. Instead of the usual Christmas party, this party included a road safety talk. After the talk, children were gathered into small groups for some simple craft work. The party ended with McDonald's lunch sponsored by Direct Asia. This is the first year that Direct Asia has organised a Christmas party cum safety talk for a social service organisation.

5 DEC

Clip 'N Climb
@ Our Tampines Hub

SPONSORED INDOOR ROCK-CLIMBING OUTING

Our volunteer Sook Yin generously sponsored this indoor rock climbing outing for the Primary 1 to Primary 6 children from Sunshine Club. In the midst of the fun, they also learnt to be an encourager to their friends.



Check out more outing photos

[f http://bit.ly/sccrockclimb](http://bit.ly/sccrockclimb)

“AT FIRST, I FELT SCARED
(TO ROCK CLIMB) BUT
IN THE END, I HAD FUN
AND WOULD LOVE TO
DO IT AGAIN.”

Jayden Tan, Age 8
Primary 2 student

FAMILY SERVICES

Centre-Based Social Work

- ▲ Counselling and Casework
- Welfare Services
- Bursary Award
- /// Parent-Child Bonding Activities
- ⚡ YouthSpace

School-Based Social Work

Character-Building & Service-Learning Programme

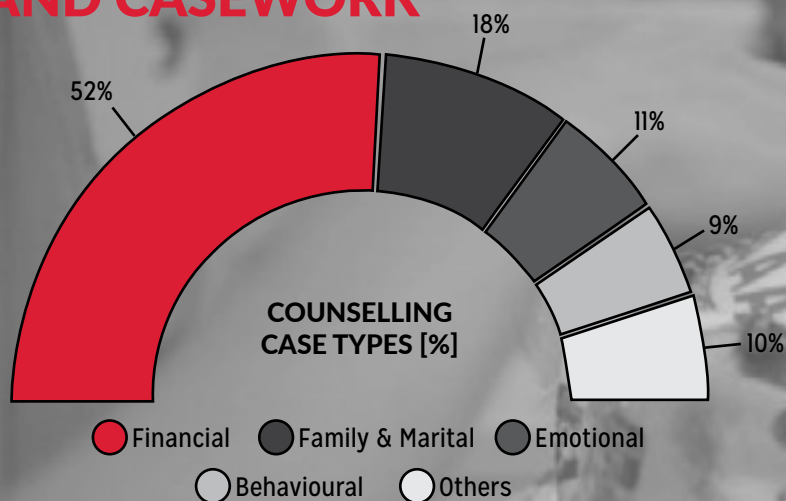
- ▲ Ping Yi Secondary School

Positive Self Groupwork

- Fengshan Primary School

CENTRE-BASED SOCIAL WORK

COUNSELLING AND CASEWORK



In FY17/18, a total of **150 families** were assisted through our counselling and casework services. Although many approached BCS seeking financial services, our caseworkers went on to assess other forms of support that they needed. Other case types also included clients who sought family and marital counselling, emotional and mental health issues. Our social workers further supported children and youths who underwent traumas in collaboration with KK Women's and Children's Hospital.

WELFARE SERVICES



GROW UP MILK POWDER SCHEME

Since December 2015, BCS started a collaboration with South East Community Development Council (SECDC) on the Grow Up Milk Powder Scheme to support low-income families with babies between 0-3 years old. To date, **36 children** have benefited from this scheme.



ROXY CHILDREN'S FUND

From May 2017, BCS also collaborated with SECDC to disburse the Roxy Children's Fund. Through BCS, **5 families** have received this fund to purchase diapers and milk powder for their children above the age of 3 years old.



FOOD RATIONS PROGRAMME

In FY17/18, food rations worth an estimated value of **\$12,500** was given out to families and individuals in dire need. A total of **42 families** benefited from this service.



BURSARY AWARD

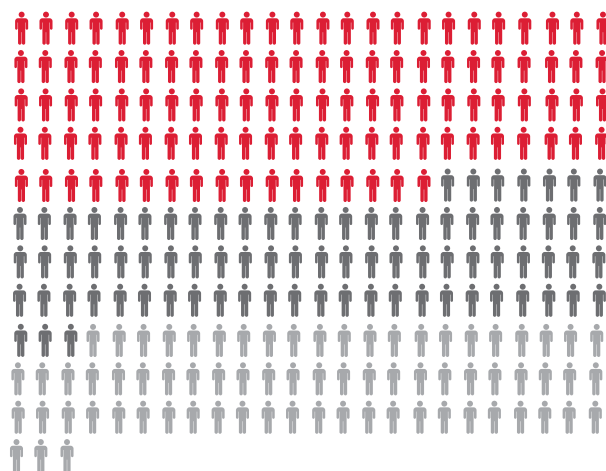
BCS held its 17th Bursary Award ceremony on 10 November 2017. **267 students** from numerous schools located in the eastern part of Singapore were awarded bursaries totalling an amount of **\$115,050**. Over the years, there has been a significant increase in the number of bursaries and amount dispensed (e.g. in 2015, we disbursed 197 bursaries amounting to \$67,450).




To celebrate together with the students on their good work and results for the past year, a mini celebration party complete with a buffet dinner and snacks was arranged for the recipients to enjoy together with their families prior to the ceremony. The snacks such as popcorn, churros and ice cream were sponsored using the Care and Share Grant.

The Guest of Honour, Dr Mohamad Maliki Bin Osman (Senior Minister of State, Ministry of Defence & Ministry of Foreign Affairs, Mayor of South East District) graced the ceremony and disbursed bursary awards to the recipients.

BCS is thankful for the continual partnership with Phillips 66 International Trading Pte Ltd for their generous contribution of \$12,244.50. The remaining amount for the bursaries were covered using the Care and Share Grant. Mr Zachary Freeman from Phillips 66 and Mr Charles Tan from National Council of Social Services, representative for the Care and Share Grant joined in disbursing the bursaries.

NO. OF BURSARY AWARD RECIPIENTS



-  Primary School - 72
-  Secondary School - 82
-  ITE - 113



PARENT-CHILD BONDING ACTIVITIES



4 JUN 2017

Family Portrait Photo-taking cum Seafood BBQ



A total of 24 participants from 8 families turned up for the Family Portrait Photo-taking cum Barbeque event. A group of volunteers initiated this event to encourage family bonding for our clients and their families. With the help of a professional photographer, an indoor photography studio was setup for the families to take their family portraits. While waiting for their turns, families were engaged in board games activities and wii games. There was also a talk on love languages for the parents and children to discuss one another's love languages. The programme ended with a sumptuous seafood barbeque in the evening and each family went back joyously not only with a framed-up family portrait but also wonderful memories of their fun time together.

25 NOV 2017

Kite Flying & Picnic Outing @ Marina Barrage

During the November school holidays, a kite-flying and picnic outing at Marina Barrage was organised by a group of 12 volunteers for 9 families. The families had a great time flying kites as well as enjoying a specially prepared picnic. Many families shared that this was their first experience and they never thought that kite flying could be such fun for the family. Weeks after the event, some families even repeated the same experience on their own.



MORE PHOTOS @ 
<http://bit.ly/prawning2018>



17 MAR 2018

Prawning & BBQ outing at Haibin@Sembawang

In March, 9 families turned up for a prawning & BBQ outing at Haibin@Sembawang along with 10 volunteers who befriended the families. Shouts of excitement could be heard amongst the participants whenever there was a successful catch! Families then came together to enjoy bentos and barbequed prawns and chicken wings for lunch. Families were awarded prizes based on 3 categories - First Catch, Last Catch and the Heaviest Catch. As the families made their way home, they were talking excitably about their recipe plans with their catch.



YOUTHSPEACE

BCCSC YOUTH CLUB IS
NOW REBRANDED AS



DID YOU KNOW?

The YouthSpace logo is designed as a symbol of the tree and represents a place of safety and fun with young and vibrant colors of bright yellow and blue. The crown of the tree that is made up of five circles depicts YouthSpace's 5 core values - S.P.A.C.E.

VISION

To be a space where youths belong and realise their true potential.

MISSION

To engage and develop the youths in our community with purposeful activities based on our core values.

CORE VALUES

In YouthSpace, all the programmes that we run are based on our core values in the form of the acronym S.P.A.C.E.

Safety: We protect one another.

Purpose: We are all important.

Acceptance: We are all unique.

Compassion: We care for one another and the community.

Empowerment: We have the power to change.

OBJECTIVES

The objective of YouthSpace is to provide a safe community for the youths from 11 to 17 years of age to make positive friendships and learn life skills through healthy activities and interest groups. Life lessons, which aim to build character and values, are also incorporated into the weekly activities and school holiday programme.

The BCCSC Youth Club was set up in year 2015, with the aim to provide a safe community for the ISSCC and ex-ISSCC youths, youths from the community and youths engaged during the department's School-based Social Work. In May 2017, BCCSC Youth Club was officially rebranded and relaunched as **YouthSpace**. There are currently about 55 members in YouthSpace.

For more updates, follow YouthSpace on

 [youthspace_bcs](#)

 [youthspace_bcs](#)

NEW INTEREST GROUPS

As there was a growing interest among the youths towards music and soccer, YouthSpace initiated 2 new interest groups:



YOUTHSPEACE FOOTBALL CLUB (FC)

In August 2017, YouthSpace Football Club (FC), a **youth-initiated street soccer interest group** consisting of 5 youths was formed. The youths trained weekly under the guidance of staff and volunteers. On 25 November 2017, they participated in Pulse! Sports Fiesta 4-a-side Street Soccer Competition organized by the People's Association and T-Net Club. The FC is open to other youths with similar interests.



SPACE AVENUE

SPACE Avenue was officially formed in October 2017. It is a **music interest group** where youths come together to learn and play their favourite music and songs. During the weekly meetings, youths are exposed to different music genres and how to think more deeply about the kind of music that are currently popular. SPACE Avenue is also constantly seeking out new platforms where they can share their love for music with the community around them. In picking up a new instrument in the context of a community, youths gain confidence and a greater sense of self-efficacy.

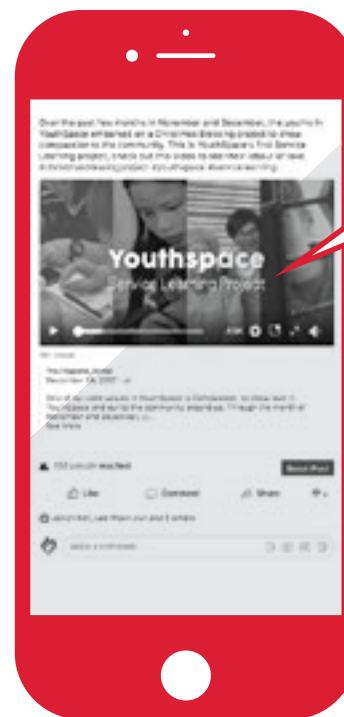


THE CHRISTMAS BLESSING PROJECT 2017

Between 8 November to 20 December 2017, the youths in YouthSpace embarked on a Service-Learning Project, The Christmas Blessing Project.

Using the Service-Learning model, the youths investigated the real needs of elderly residents living around the eastern vicinity, and organized a fundraising event selling hand crafted photo frames, accompanied by live performances by YouthSpace's very own band, SPACE Avenue. With the funds raised, the youths bought daily necessities for isolated elderly persons and even helped them to clean up their homes.

On 19 February 2018, the youths also invited the elderly to the youth centre to celebrate Chinese New Year (CNY) with them and had a wonderful time of Lo Hei, CNY lunch, and performances.



**CHECK OUT THE
VIDEO HIGHLIGHTS
ON FACEBOOK** +
<http://bit.ly/YSChristmasBlessing>

2017

- 31 MAY YouthSpace Re-branding and Launch
- 9 JUNE Playmax 2017 **with SYFC**
- 14-15 JUNE June Holidays Camp | **Camp S.P.A.C.E**
- 30 MAY - 20 JUNE Tchoukball Coaching and Competition (Weekly)
- 3 JULY Youth Day Celebration
- 8 JULY ROMP 2016 Basketball Competition
| **with Fengshan CC Youth Basketball Team**
- AUG Officially started **YouthSpace FC (Soccer Interest Group)**
- 10 AUG Study Skills & Motivational Workshop
| **with volunteer trainer Pamela**
- 5-6 SEPT Primary 6 Study Camp
- 21 SEPT YouthSpace Members Performed at Partners' Appreciation Night 2017
- 6 OCT Children's Day cum Post-PSLE celebration
- 16 OCT Officially started **SPACE Avenue (Music Interest Group)**
- 23 OCT - 6 DEC Ukulele Beginners Class (Weekly)
| **with volunteers Alice and Mona**
- 8 NOV - 20 DEC YouthSpace Christmas Blessing Project
(Service-Learning Project)
- 21 NOV Rockwall Climbing Outing @ Clip 'n Climb HomeTeamNS
- 25 NOV Pulse! Sports Fiesta Street Soccer Competition
| **with YouthSpace FC**

ACTIVITIES & PROGRAMMES


- 28 NOV Cycling @ East Coast Park
- 12 - 14 DEC Youth Camp @ Pasir Ris Park
- 21 DEC Fengshan CC Youth Basketball Team Friendly Match **with VOX @ Singapore Children's Society @ OCBC Arena**

2018

- 27 DEC Christmas cum Thanksgiving party
- 19 FEB Chinese New Year Elderly Blessing
- 14 MAR Art Appreciation Outing @ Gillman Barracks
with Art Outreach Singapore Ltd

SCHOOL-BASED SOCIAL WORK

Character-Building & Service-Learning Programme

 Ping Yi Secondary School

Positive Self Groupwork

 Fengshan Primary School

1. CHARACTER-BUILDING & SERVICE-LEARNING PROGRAMME

MAR - SEPT 2017

Over several months, our Family Services was engaged by Ping Yi Secondary to run a Character-Building & Service-Learning Programme for 11 Secondary 3 Normal Technical students in Project Discovery. This is an alternative classroom programme for students with high absenteeism and were unmotivated in their studies. Many come from difficult family circumstances.

The programme aims to provide a platform for the student to give to others and grow in their character, gain exposure to life skills such as project planning and more importantly, help them discover about themselves in the context of a team and build socio-emotional resilience.



*Ping Yi Secondary
Students raised
funds to treat
migrant workers
from HealthServe to
a sumptuous lunch*

The students learned to investigate the real needs of migrant workers who suffered work injuries and were being assisted by HealthServe. They held a school fund raising by baking and selling brownies. With the funds raised, they brought the migrant workers for a sumptuous lunch at a restaurant and paid for their groceries at the supermarket.

The highlight of the programme was kite flying at Marina Barrage. It was a first for many of the migrant workers and they enjoyed their time playing games and flying kites with the students. Other than the many skills they learned in the programme, the students were able to appreciate the migrant worker's contribution to our society and the resilience they exhibited when facing challenges in life.



2. POSITIVE SELF GROUPWORK

JUL - AUG 2017

A series of groupwork sessions was run in Fengshan Primary School for a group of four Primary 6 girls. The girls faced difficulty in emotional regulation and were exhibiting self-harm behaviours. The groupwork utilized interactive tools to facilitate discussion on emotions and ways to manage them as well as the dangers of self-harm. At the end of the groupwork, the girls reported growth in their

awareness and emotion management skills as well as a reduction in their urge to self-harm. They were further encouraged to form a positive community to encourage one another and their peers to manage their emotions in healthy and adaptive ways.

COMMUNITY EVENTS

**AWARENESS
WEEK 2017**



XCHANGE

12, 13 & 20 AUG 2017

We recently held our annual Awareness Week (BAW) at Bethesda (Bedok-Tampines) Church on the 12, 13 and 20 August 2017 to bring awareness and recruit potential volunteers and sponsors. The event theme 'Xchange' was a call for people to exchange their own gifts and holiday plans for the needy in our community with practical and achievable goals such as exchanging 1 day of holiday to help plan a holiday program, 2 hours a month to befriend a family, etc.

Overall, we received over 121 new volunteer signups and collected more than S\$25 000 worth of donations and sponsorship. Indeed, we are thankful for the generous donations and to have met many new volunteers as well as old friends during the two weekends.



121
VOLUNTEER
SIGNUPS



S\$25,000
WORTH OF DONATIONS
& SPONSORSHIP



**CHECK OUT OUR EVENT
PHOTOS ON FACEBOOK**
<http://bit.ly/awarenessweek2017>



PARTNERS' APPRECIATION NIGHT 2017



21 SEPT 2017

In appreciation of our volunteers, donors and partners, we held our Partners' Appreciation Night on 21 September 2017. The event hall was decked up in a Mexican cactus-themed décor. The cactus symbolizes warmth and endurance. The volunteers and partners worked together on a puzzle activity to form one big picture with the theme 'Live. Love. Life - Together We Go Further'.

Some special performances include the youths, staff and volunteers from YouthSpace performing their very own song titled S.P.A.C.E as well as a Sandart Animation Production video in appreciation for the volunteers and partners. This was a collaboration project between our staff and the ITE SandArt Animation Club students. Ms Cheryl Chan, MP for Fengshan SMC graced this special occasion.

A heartfelt thanks to all who have helped make this event a success - Debbie & Doris for teaching our beneficiaries to make decoupage appreciation gifts for some of our partners, Elsie for the balloon decorations and ITE College East (Sandart Animation Club). We also would like to appreciate the youths from YouthSpace and ITE College East who put up the live performances.



35



THE RENOVATED PROJECT

OCT - NOV 2017

From October to November 2017, a group of volunteers from BBTC came together to help a needy family through a renovation project. The family recently experienced the loss of a family member and their spirits had been low. They stayed in a HDB one-room rental unit with worn out furniture, poor lighting and cluttered living conditions. Thus, the purpose of this “Renovaid” project was to encourage the family to move on and have a fresh start in life with a fresh new environment.

This was the very first time that BCS volunteers had embarked on such a full-scale renovation project. The group started out with a fund-raising effort and they raised around \$3,900 for this project. With 7 of them, the group took 5 days to work on the project which included planning and redesigning the space, liaising with the contractor, hacking the false walls, replacing the old furniture and items with new ones, fixing them up, painting, cleaning, etc. On top of this, an indoor family photoshoot was arranged for the family.



PHASE 1 - RECCE

VISITED THE FAMILY TO UNDERSTAND THEIR NEEDS FOR THE HOME



PHASE 2 - FUNDRAISING

RAISED FUNDS THROUGH BREAKFAST SALES AND SPONSORSHIP



PHASE 3 - CLEAN UP

CLEARED UP CLUTTER TO MAKE WAY FOR THE NEW FURNITURE



PHASE 4 - PAINTING & RENOVATION

DESIGNED AND MANAGED RENOVATION WORKS AND PAINTED THE HOUSE



PHASE 5 - INSTALLATION OF NEW FURNITURE

SELECTED, PURCHASED AND INSTALLED NEW FURNITURE



\$3,901.55

FUNDS RAISED FOR RENOVATED PROJECT

BREAKFAST SALES	- \$501.55
CELL GROUP SPONSORS	- \$3,000.00
INDIVIDUAL SPONSORS	- \$400.00

The family of four, exclaimed with delight when they first stepped into the newly renovated house. The 3 children were excited to see a new study table and a double-decked bunk bed. They no longer had to sleep and do their homework on the floor. Their only guardian, Mr Wee, was very happy that the house looks more spacious and comfortable. He expressed gratitude for the hard work and kindness shown through this project by the volunteers.



VOLUNTEERS

We are thankful to each and every volunteer that have exchanged their time and plans for the needy in our community.
This FY17/18, we have a total of 215 volunteers and 12 corporate/group volunteers.

ELDERLY SERVICES

Meals-on-Wheels (MOW)

Alan Pan	Faith Koh	Phua Swee Kim
Alex Heng	Gin Kuan	Quek Li Hah
Alice Poh	Goh Soon Meng	Tan Swee Noi
Andy Ang	Ho Fook Meng	Teo Gek Hoon
Andy Yong	Irene Chia	Victor Leong
Angie Wong	Janet Liao	Vincent Chin
Anikka	Jiang Hai Yang	Wee Chee Meng
Annie Tan	John See	Wendy Ang
Chen XueYi	Jonathan Seah	Yang Yang
Cheng Har	Julie Koh	Zhao Shu Juan
Chris Chee	Ken Chan	
Christina Lim	Kevin Ong	
Dawson Wong	Lam Soon Leong	
Dennis Tan	Lang Lian Fang	
Derrick Phua	Lim Siew Gek	
Donna Tsai	Lionel Tan	
Doris Chan	Mr Ong Hock Ann	
Elory Koh	Pearl Kam	
Elsa Tan	Peter Phang	
Elsie Peng	Peter Tan	

Befrienders

Bethesda (Bedok-Tampines) Church - Agape 2 CG
Bethesda (Bedok-Tampines) Church - Clay CG
Bethesda (Bedok-Tampines) Church - Joshua 24B CG
Bethesda (Bedok-Tampines) Church - Living Word Cluster
Bethesda (Bedok-Tampines) Church - People of Prayer CG
Bethesda (Bedok-Tampines) Church - Vine 2 CG

Active Ageing

Alice Chng	Koh Chin Yong
Alice Koh	Lee Oi Foon
Alice Ng	Lim Poh Tin
Andy Lee	Mabel Chua
Angela Lee	Nancy Soon
Angeline Goh	Ng Choon Seng
Angie Tang	Patricia Lim
Annie Teo	Patricia Lum
Cecilia Wong	Patrick Kwok
Christina Tan	Pauline Tan
Chua Kim Seng	Peter Lau
Coreen Toh	Robin Lim
Doris Lou	Rose Tan
Elsa Tan	Roselind Tan
Eve Lim	Sharon Chan
Evelyn Wang	Tammy Lee
Geraldine Quek	Yeo Siew Hua
Hazel Kum	
Jacqueline Lim	
Kek San Nee	

Corporate Volunteers

FutuReady Asia (Singapore)

exclTE @COLLEGE EAST

Dellia Teo
Grace Tang
Jessica Chen
Joanne Tan
Keith Chang
Loh Wan Ting
Melvin Chia
Peck Sim
Stella Peh
William Ng
Yap Chin Siang

Group Volunteers

Bethesda (Bedok-Tampines)
Church - Jabez East CG

Corporate Volunteers

Credit Suisse

FAMILY SERVICES

Bursary Award

Alicia Tan
Cheryl Goh
Dickson Teo
Goh Choo Neo
Joyce Sim
Karen Rangel
Leung Pak Kin
Linda Quek
Linda Sim
Margaret Chan
Michael Portela
Nicolas Lim
Poh Poh Lian
Susan Chin
Tony Goh
Valerie Wong
Vanessa Low
Veronica Lim
Vicky Ong

Parent-Child Bonding Home Visits

Albert Wong
Andy Goh
Arundhati Neca
Betty Lee
Candi Teng
Christine Chia
Francis Lim
Gina Soo
Ginder Koh
Ivan Tan
Jasmine Chiang
Joseph Tan
Josephine Ong
Kannan s/o Muthu
Karen Lian
Kes Low
Lionel Neo
Miriam Toh
Ng Keng Leong
Sim Beng Koon
Susan Chua
Tai Bee Leng
Teresa Sew
Theresa Yong
Tony Ong
Wellington Foo

Group Volunteers

Bethesda (Bedok-Tampines) Church - Sola Fide CG

YouthSpace

Allison Chiew
Alyssa Chiew
Celina Koh
Chan Hui Xian
Chan Xin Hui
Christel Ng
Dennis Tan
Huang Kang Rui
Isabel Tay
Jillian Tan
Joycelyn Cheong
Justus Soh
Melissa Ng
Ng Wen Yi
Nicole Chan
Ong Wei Ren
Sean Seng
Sim Pei Jun
Sim Pei Yi
Tan Zhee Yong
Tan Zhi Wei
Theodora Toh
Yu Yi Sheng

INTEGRATED SPECIAL STUDENT CARE CENTRE

Ad Hoc Volunteers

Ann Khoo
Benson Chin
Candi Teng
Chan Chu Chye
Chong Foong Yin
Chow Lee Moi
Chua Chee Hwee
Chua Choo Geok
Eliza Lim
Emily Mui
Evelyn Lee
Foo Jiaying
Germaine Teo
Ho Hang Fong
Jeremy Soh
Joshua Tan
Julie Wong
Koh Ai Hua
Lewis Kuan
Linda Chan
Linda Quek
Mary Sam
Myra Lee
Paul Tan
Preetha Rajeev
Rosalind Chew
Soh Leng Leng
Teo Bee Eng
Vicky Tan

Group Volunteers

Bethesda (Bedok-Tampines) Church - Joy CG
Bethesda (Bedok-Tampines) Church - Abound CG

CORPORATE INFORMATION

Bethesda Care Services was registered under the Registry of Societies in Singapore on 21 June 1996 and registered under the Charities on 19 April 1997. The organisation is a full member of the National Council of Social Service, has an Institution of a Public Character (IPC) status, and is in full compliance with the Code of Governance.

NAME CHANGE

The name change from Bethesda Care and Counselling Services Centre (BCCSC) to **Bethesda Care Services** (BCS) was effected at the Registry of Societies on 7 February 2018.

Name in Chinese: 恩典之家

ROS Registration Number: ROS 164/96 WEL

Charity Registration Number: 01253

Institution of a Public Character (IPC) Registration Number: IPC 000 227

IPC Sector Administrator: Ministry of Social and Family Development

Unique Entity Number (UEN): S96SS0146D

22ND MANAGEMENT COMMITTEE

The Management Committee sets the direction for the Centre, decides on our policies, administrative procedures and provides leadership and counsel relating to the management of BCS. The following Committee Members were appointed at BCS's 22nd Annual General Meeting on 25 June 2017.

Chairman Dr Peng Chung Mien

Vice Chairman Mr Lok Vi Ming

Honorary Treasurer Mr Wong Eng Hai

Honorary Secretary Mr Lai Choy Tong

Committee Members
Ms Bok Hai Choo Christine
Ms Wong Li Tien
Ms Tan Jee Nah
Mr James Wong Joo Sin
Mr Wong Siu Hong Alfred
Ms Wong Phui Hong
Mr Ng Bok Eng

SENIOR MANAGEMENT TEAM

Executive Director Mr William Loke

Senior Social Worker
- Family Services Ms Jeslyn Koh

Acting Supervisor
- Elderly Services Mr William Loke

Acting Supervisor
- Student Care Services Mr William Loke

Programme Manager
- Soul-Care Services - excITE Ms Michelle Low
(appointed on 1 July 2017)

DISCLOSURE REPORT



MANAGEMENT COMMITTEE PARTICULARS



Occupation of Current Office Holders of Relevant Offices

Chairman	Peng Chung Mien	Chief Executive Officer
Vice Chairman	Lok Vi Ming	Senior Counsel, Managing Director
Honorary Secretary	Lai Choy Tong	Accountant
Honorary Treasurer	Wong Eng Hai	Chief Financial Officer

POLICY STATEMENTS



DONOR CONFIDENTIALITY



BCS maintains a high level of confidentiality with respect to donor information. Donors' name or other details will not be published in any corporate collaterals or publications unless there is a partnership agreement between BCS and the donor.



RESERVE POLICY



BCS seeks to maintain a reserve of not less than 6 months of operating costs. This is to protect the interests of the beneficiaries in the event of a dip in donations. The amount of reserve will be regularly reviewed by the Management Committee.



CONFLICT OF INTEREST POLICY



BCS has also put in place a Conflict of Interest Policy (COI) to protect the Organisation's welfare and best interests over and above all priorities and objectives. The COI mandates that no staff or Management Committee members may engage in any external interest or business that may undermine or conflict with the Organisation's overall welfare. The COI and declaration form shall be given to the staff or Management Committee members at the earliest opportunity, such as upon his/her taking up employment with or an appointment in the Organisation or appointment in or election to the Management Committee. An annual declaration of interests by the staff and Management Committee members is required. In the event a conflict of interest situation may arise, it will be fully disclosed to the Executive Director's Office or the Board.

NATURE OF GOVERNING INSTRUMENT

The governing instrument of Bethesda Care Services is the Constitution. Bethesda Care Services is governed by a Management Committee consisting of voluntary members. The Management Committee members and Office-Bearers are elected at an Annual General Meeting and the term of office shall be for four years.

REGISTERED IPC STATUS

The Society's IPC status, renewed under the Ministry of Social and Family Development, is valid from 01/07/2017 to 31/03/2020.

ANNUAL REMUNERATION FOR TOP 3 HIGHEST PAID STAFF

One of the top 3 highest paid staff from Bethesda Care Services received more than \$100,000 in annual remuneration in FY17/18.

NO ANNUAL REMUNERATION FOR BOARD MEMBERS

None of our board members received remuneration for their board services.

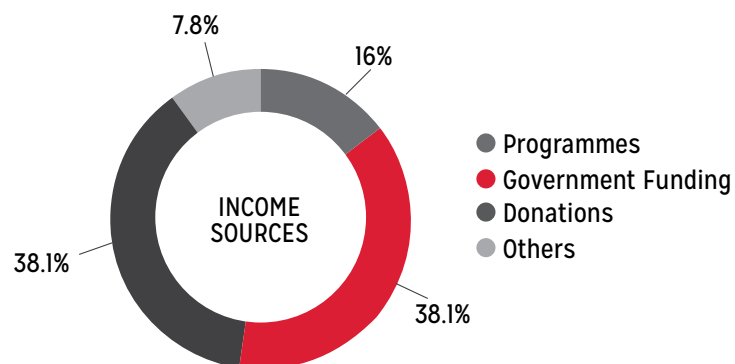
REVIEW OF FINANCIAL STATUS

BCS receives about 38.1% of its annual funding from government grants and relies more on its own programme fees and donations received to meet the rest of its financial needs. In FY2017/2018, BCS received income totalling \$2,586,260.

INCOME SOURCES

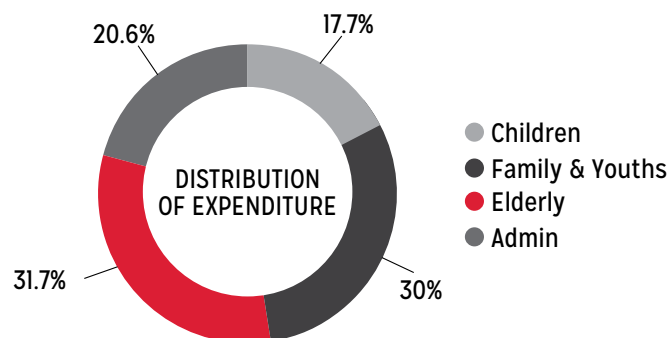
Programme Fees	414,973	16%
Government Funding	984,046	38.1%
Donations	984,023	38.1%
Other Income	203,218	7.8%
Total	<u>2,586,260</u>	

**Other Income refers to funding from supplementary government subsidies to defray organisation employment cost (e.g. MOM-Special Employment Credit), assistance programmes targeted at specific groups of individuals (e.g. Elderly COPE - SECDC Reimbursement) as well as other miscellaneous sources of income (e.g. interest earned from Fixed Deposit).*



DISTRIBUTION OF EXPENDITURE

Children	457,039	17.7%
Family & Youths	772,242	30.0%
Elderly	814,990	31.7%
Admin	531,069	20.6%
Total	<u>2,575,340</u>	



BREAKDOWN FOR CHARITY DOLLAR

For FY2017/2018, out of every \$1.00 spent, 79¢ went directly to fund programmes and activities that benefit our clients.

Direct Charitable Expenses - Includes programme staff cost and cost of providing services and running programmes for clients.

Indirect Charitable Expenses - comprising of: operations/administration cost, which includes printing, stationery, transport, telecommunications, IT expenses, professional fees and administrative staff cost.

MANPOWER STATUS

As of 31 March 2018, BCS had a team of 53 staff comprising of 35 full-time staff (including 3 contract staff) and 18 part-time staff (including 2 temporary staff) for FY2017/2018.

PURPOSES OF ORGANISATIONAL ASSETS

From January 2018, renovation works such as electrical work, customisation of a conference table, purchase of chairs and printing of large-scale artwork decals were made for the upgrading of the new excITE office.

The Integrated Special Student Care Centre underwent renovation works in November 2017 to replace the air-conditioning system in the centre.

CALENDAR OF EVENTS

Key Developments for FY2017/2018

March - September 2017

From March to September 2017, our Family Services was engaged by Ping Yi Secondary to run a **Character-Building & Service-Learning Programme** for 11 Secondary 3 Normal Technical students. The students learned to investigate the real needs of migrant workers who were being assisted by HealthServe Singapore. They held a school fund raising by baking and selling brownies. With the funds raised, they brought the migrant workers for a sumptuous lunch at a restaurant and paid for their groceries at the supermarket. One of the highlight of the programme was kite flying at Marina Barrage. Through this programme, the students were provided a platform to give to others and grow in their character. They learned to appreciate the migrant workers' contribution to our society and their resilience through life challenges.

April 2017 - February 2018

This is the second year and running for excITE to collaborate with ITE College East for the **Chip Eng Seng Service Learning Project**. This year, we reached out to 3 different groups of beneficiaries, which includes Very Special Arts Singapore Pte Ltd (VSA), our Integrated Special Student Care Centre (ISSCC) and the seniors from Fengshan Community Club (FSCC). This is our first collaboration with VSA and students with special needs. 22 ITE students have been selected for this project and will receive monthly financial grants to allow them to focus on their academic pursuits as well as give back to the less fortunate.

May 2017

In May 2017, our Family Services' Youth Club was officially rebranded and relaunched as **YouthSpace**. YouthSpace was set up with the aim to provide a safe community for the ISSCC and ex-ISSCC youths, youths from the community and youths engaged during the Family Services School-based Social Work. There are currently 55 members in YouthSpace.

4 June 2017

A total of 24 participants from 8 families turned up for the **Family Portrait Photo-taking cum Barbeque event**. This is a parent-child bonding event planned by a group of volunteers. With the help of a professional photographer, an indoor photography studio was setup for the families to take their family portraits. While waiting for their turns, families were engaged in board games activities and wii games with the help of volunteers. There was also a talk on love languages for the parents and children to discuss one another's love languages. The programme ended with a sumptuous seafood barbeque in the evening and each family went back joyously not only with a framed-up family portrait but also wonderful memories of their fun time together.

24 June 2017

The P3 & P4 students from Sunshine Club and their families embarked on a community service project to provide meals to the elderly beneficiaries. The **P3 & P4 Families Community Service Project (Meals-On-Wheels)** is an interdepartmental collaborative project between the Integrated Special Student Care Centre and Elderly Services. Aaron Goh and his team of volunteers planned this activity based on the survey responses collected from parents who attended the Parents Connect Night. The parents had indicated their interest in being involved in a meaningful activity like community service learning.

17 July – 14 August 2017

Over a series of sessions, the **Tablets & Smartphone course by Eagle Infotech** taught seniors how to use their smart devices and become tech-savvy. The participants learnt the basic functions of a tablet and skills like learning to write emails. The seniors were able to use their SkillsFuture credits to attend this course.

29 August 2017

A Day of Gratitude & Kindness was inaugurated to be held in conjunction with ITE's 25th Anniversary to remember the teachers and non-academic staff who have put in their effort in engaging the ITE students and for their contribution behind the scenes. It was a touching sight to see students queuing up earlier to collect the flowers, writing hand-written notes to their teachers and capturing memories at the photo booth. Noel Gifts International Ltd generously sponsored more than 250 beautiful bouquets, which contributed to the success of this event.

5 October 2017

The seniors from Active Ageing Happy 106 participated in the **launch of FairPrice Walk for Rice @ South East 2017** at Bedok Town Square. Together with 700 other participants from various organizations, we have achieved 7100 bowls of rice for walking the total distance of 710km. Our staff and beneficiary were invited to go up the stage for the rice presentation by Miss Cheryl Chan, Grassroots Adviser to Fengshan GROs. This is the 9th year that South East CDC is organising this in collaboration with NTUC FairPrice Foundation Ltd.

6 November 2017

November 6 marked the **soft launch of the Mobile Active Ageing Programme** at Bedok North Blk 104 Fengshan Pearl RC Senior Citizens' Centre. This is a collaborative effort between Active Ageing Happy 106 and Fengshan Community Club. This programme is catered for seniors who have mobility difficulties coming for our programmes held within our premises. The first programme is a Low Impact Aerobics session for senior residents living in Bedok North Area.

8 November – 20 December 2017

From November to December 2017, the youths in YouthSpace embarked on a Service-Learning Project, **The Christmas Blessing Project**. Using the Service-Learning model, the youths investigated the real needs of elderly residents living around the eastern vicinity, and organized a fundraising event selling hand crafted photo frames, accompanied by live performances by YouthSpace's very own band, SPACE Avenue. With the funds raised, the youths bought daily necessities for the elderly and even helped them to clean up their homes. On 19 February 2018, the youths also invited the elderly to the youth centre to celebrate Chinese New Year (CNY) with them, and had a wonderful time of Lo-Hei, CNY lunch, and performances.

5 December 2017

The P1 to P6 children from Sunshine Club had an afternoon of fun and adventure as they learnt how to climb walls at Clip 'n Climb @OurTampinesHub. In the midst of the fun, they also learnt to be an encourager to their friends. Our volunteer Sook Yin generously **sponsored this indoor rock climbing outing** for the kids.

22 December 2017

35 Primary 1 to Primary 3 students from Sunshine Club participated in a special Christmas outing organized and sponsored by Direct Asia Insurance (Singapore) Pte Ltd. Instead of the usual Christmas party, this party included a road safety talk. After the talk, children were gathered into small groups for some simple craft work. The party ended with MacDonald's lunch sponsored by Direct Asia. This is the first year that **Direct Asia has organised a Christmas party cum safety talk** for a social service organisation.

December 2017 - January 2018

In 2018, we embarked on the **upgrading of our new excITE office** located in the heart of the Students Activity Centre (SAC). This newly renovated office allows us to hold meetings with key stakeholders and increases the efficiency of our collaboration with our excITE volunteers, ITE staff and students.

4 January 2018

The Elderly Services has embarked on a **corporate partnership with FutuReady Asia over a series of Service Learning Projects** over the past few months. In January, students from Hwa Chong International School participated in the Service Learning Project & Supermarket Run as part of their Year 4 Camp run by FutuReady Asia. In the home visits to the beneficiaries, the students learnt about the elderly needs and went grocery shopping for the items. They then prepared a gift hamper for the elderly. Some students did home cleaning for the beneficiaries. This project allows students to give back to society and fosters in them a sense of empathy and charity.

1 March 2018

The **Elderly Services Chinese New Year (CNY) dinner** was held for a total of 100 elderly beneficiaries, volunteers and staff. As part of their Corporate Social Responsibility initiative, the FutuReady Asia team organised the dinner programme. The beneficiaries were treated to a grand 8-course meal as well as some icebreaker games and performances. OSIM Singapore sponsored uSnootz Neck Pillows to our elderly beneficiaries.

BETHESDA CARE SERVICES
(Formerly known as Bethesda Care &
Counselling Services Centre)

**FINANCIAL STATEMENTS
FOR THE FINANCIAL YEAR ENDED
31 MARCH 2018**



**BAKER TILLY
TFW**

Baker Tilly TFW LLP
Chartered Accountants of Singapore

An independent member of Baker Tilly International

CONTENTS

Statement by the Management Committee	1
Independent Auditor's Report	2
Statement of Comprehensive Income	5
Balance Sheet	6
Statement of Changes in Accumulated Fund	7
Statement of Cash Flows	8
Notes to the Financial Statements	9

BETHESDA CARE SERVICES
(Registered with Registry of Societies, Singapore)

STATEMENT BY THE MANAGEMENT COMMITTEE

On behalf of the Management Committee, we, Peng Chung Mien and Wong Eng Hai, being the Chairman and Honorary Treasurer of Bethesda Care Services ("the Society") respectively, do hereby state that in our opinion, the financial statements set out on pages 5 to 17 are properly drawn up in accordance with the Societies Act, Chapter 311, the Charities Act, Chapter 37 and other relevant regulations and Financial Reporting Standards in Singapore so as to present fairly, in all material respects, the financial position of the Society as at 31 March 2018 and the financial performance, changes in accumulated fund and cash flows of the Society for the financial year ended on that date.



Peng Chung Mien
Chairman

21 June 2018



Wong Eng Hai
Honorary Treasurer



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INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF BETHESDA CARE SERVICES (Registered with Registry of Societies, Singapore)

Report on the Audit of the Financial Statements

Opinion

We have audited the accompanying financial statements of Bethesda Care Services (the "Society") as set out on pages 5 to 17, which comprise the balance sheet as at 31 March 2018, and the statement of comprehensive income, statement of changes in accumulated funds and statement of cash flows for the financial year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements are properly drawn up in accordance with the Societies Act, Chapter 311 (the "Societies Act"), the Charities Act, Chapter 37 and other relevant regulations (the "Charities Act and Regulations") and Financial Reporting Standards in Singapore ("FRSs") so as to present fairly, in all material respects, the financial position of the Society as at 31 March 2018 and the financial performance, changes in accumulated fund and cash flows of the Society for the year ended on that date.

Basis for Opinion

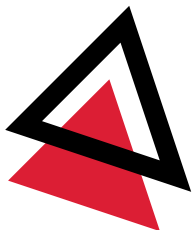
We conducted our audit in accordance with Singapore Standards on Auditing ("SSAs"). Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Society in accordance with the Accounting and Corporate Regulatory Authority (ACRA) *Code of Professional Conduct and Ethics for Public Accountants and Accounting Entities* (ACRA Code) together with the ethical requirements that are relevant to our audit of the financial statements in Singapore, and we have fulfilled our other ethical responsibilities in accordance with these requirements and the ACRA Code. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Other Information

The Management Committee is responsible for the other information. The other information comprises the Statement by the Management Committee as set out on page 1 and the information included in the Annual Report but does not include the financial statements and our auditor's report thereon.

Our opinion on the financial statements does not cover the other information and we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.



**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF
BETHESDA CARE SERVICES (cont'd)**
(Registered with Registry of Societies, Singapore)

Report on the Audit of the Financial Statements (cont'd)

Responsibilities of the Management Committee and Those Charged with Governance for the Financial Statements

The Management Committee is responsible for the preparation and fair presentation of these financial statements in accordance with the Societies Act, Charities Act and Regulations and FRSs, and for such internal control as the Management Committee determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, Management Committee is responsible for assessing the Society's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless Management Committee either intends to liquidate the Society or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Society's financial reporting process.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with SSAs will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with SSAs, we exercise professional judgement and maintain professional scepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Society's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by Management Committee.

**INDEPENDENT AUDITOR'S REPORT TO THE MEMBERS OF
BETHESDA CARE SERVICES (cont'd)**
(Registered with Registry of Societies, Singapore)

Report on the Audit of the Financial Statements (cont'd)

Auditor's Responsibilities for the Audit of the Financial Statements (cont'd)

- Conclude on the appropriateness of Management Committee's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Society's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Society to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.


We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Report on Other Legal and Regulatory Requirements

In our opinion, the accounting and other records required by the regulations enacted under the Societies Act to be kept by the Society have been properly kept in accordance with those regulations.

During the course of our audit, nothing has come to our attention that causes us to believe that during the financial year:

- a) the use of the donation moneys was not in accordance with the objectives of the Society as required under regulation 11 of the Charities (Institutions of a Public Character) Regulations; and
- b) the Society has not complied with the requirements of regulation 15 (Fund-raising expenses) of the Charities (Institutions of a Public Character) Regulations.



Baker Tilly TFW LLP
Public Accountants and
Chartered Accountants
Singapore

21 June 2018

BETHESDA CARE SERVICES
(Registered with Registry of Societies, Singapore)

STATEMENT OF COMPREHENSIVE INCOME
For the financial year ended 31 March 2018

	Note	2018 \$	2017 \$
Income			
Donations	3	984,023	999,864
Program fees		414,973	425,362
Government funding		331,675	285,168
Government grants		652,371	664,490
Interest from fixed deposits		32,464	50,236
Other income		170,754	206,062
		2,586,260	2,631,182
Less expenditure			
Depreciation of property, plant and equipment	5	58,459	53,166
Program expenses		524,382	463,217
Staff costs	4	1,954,086	1,970,628
Loss on property, plant and equipment written off		163	—
Other operating expenses		38,250	38,581
		2,575,340	2,525,592
Surplus for the financial year and total comprehensive income		10,920	105,590

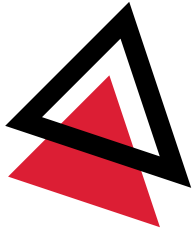
The accompanying notes form an integral part of these financial statements.

BETHESDA CARE SERVICES
(Registered with Registry of Societies, Singapore)

BALANCE SHEET
At 31 March 2018

	Note	2018 \$	2017 \$
Non-current asset			
Property, plant and equipment	5	136,447	103,536
Current assets			
Sundry receivables	6	71,551	36,425
Fixed deposits	7	3,300,000	3,100,000
Bank and cash balances		665,981	541,351
		<u>4,037,532</u>	<u>3,677,776</u>
Total assets		<u>4,173,979</u>	<u>3,781,312</u>
Non-current liabilities			
Community Silver Trust Grant	9	107,959	189,760
Community Silver Trust deferred capital grant	10	12,777	23,397
Care And Share Matching Grant	11	927,902	524,328
Care And Share Matching deferred capital grant	12	120,916	76,827
		<u>1,169,554</u>	<u>814,312</u>
Current liabilities			
Accrued operating expenses		76,415	52,877
Deposits - student care	8	26,792	23,825
		<u>103,207</u>	<u>76,702</u>
Total liabilities		<u>1,272,761</u>	<u>891,014</u>
Net assets		<u>2,901,218</u>	<u>2,890,298</u>
Accumulated fund		<u>2,901,218</u>	<u>2,890,298</u>

The accompanying notes form an integral part of these financial statements.



BETHESDA CARE SERVICES

STATEMENT OF CHANGES IN ACCUMULATED FUND
For the financial year ended 31 March 2018

	\$
Balance at 1 April 2016	2,784,708
Total comprehensive income for the financial year	105,590
Balance at 31 March 2017	2,890,298
Total comprehensive income for the financial year	10,920
Balance at 31 March 2018	2,901,218

The accompanying notes form an integral part of these financial statements.

BETHESDA CARE SERVICES
(Registered with Registry of Societies, Singapore)

STATEMENT OF CASH FLOWS
For the financial year ended 31 March 2018

	2018 \$	(Restated) 2017 \$
Cash flows from operating activities		
Surplus for the financial year	10,920	105,590
Adjustments for:		
Amortisation of deferred capital grants	(56,362)	(38,397)
Depreciation of property, plant and equipment	58,459	53,166
Loss on property, plant and equipment written off	163	—
Interest income	(32,464)	(50,236)
Operating cash flows before movements in working capital	(19,284)	70,123
Receivables	(35,126)	99,839
Payables	438,109	(327,032)
Cash generated from/(used in) operations	383,699	(157,070)
Interest received	32,464	43,536
Net cash generated from/(used in) operating activities	416,163	(113,534)
Cash flows from investing activity		
Purchases of property, plant and equipment and net cash used in investing activity	(91,533)	(76,840)
Net increase/(decrease) in cash and cash equivalents	324,630	(190,374)
Cash and cash equivalents at beginning of financial year	3,641,351	3,831,725
Cash and cash equivalents at end of financial year	3,965,981	3,641,351
Cash and cash equivalents comprise:		
Fixed deposits	3,300,000	3,100,000
Bank and cash balances	665,981	541,351
	3,965,981	3,641,351

The accompanying notes form an integral part of these financial statements.

NOTES TO THE FINANCIAL STATEMENTS
For the financial year ended 31 March 2018

These notes form an integral part of and should be read in conjunction with the accompanying financial statements.

1 General information

The Society is registered under the Societies Act Cap. 311 and is domiciled in Singapore.

The principal activities of the Society are to initiate, assist and organise activities and schemes of social service for the alleviation of poverty, suffering, ignorance or ill-health through the allowance of assistance, education, training services or counselling.

The Society is a registered Charity under Charities Act since 1997. The Society is an Institute of Public Character ("IPC") since 1 October 2008.

The Society's registered address and principal place of activities is at 300 Bedok North Avenue 3, Singapore 469717.

On 7 February 2018, the Society's name was changed from Bethesda Care & Counselling Services Centre to Bethesda Care Services.

2 Significant accounting policies

a) Basis of accounting

The financial statements, expressed in Singapore dollars (\$), which is the Society's functional currency, have been prepared in accordance with the Societies Act, Chapter 311, the Charities Act, Chapter 37 and other relevant regulations and Financial Reporting Standards in Singapore ("FRSs"). The financial statements have been prepared under the historical cost convention except as disclosed in the accounting policies below.

The preparation of financial statements in conformity with FRSs requires the use of estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the financial year. Although these estimates are based on management's best knowledge of current events and actions, historical experiences and various other factors that are believed to be reasonable under the circumstances, actual results may ultimately differ from those estimates.

Use of estimates and judgements

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised if the revision affects only that period, or in the period of the revision and future periods if the revision affects both current and future periods. There were no significant judgments made in applying accounting policies and no estimation uncertainty that have a significant risk of causing a material adjustment to the carrying amounts of assets and liabilities within the next financial period.

The carrying amounts of cash and cash equivalents, receivables and payables approximate their respective fair values due to the relatively short-term maturity of these financial instruments.

2 Significant accounting policies (cont'd)

a) Basis of accounting (cont'd)

New and revised standards

In the current financial year, the Society has adopted all the new and revised FRSs and Interpretations of FRSs ("TNT FRSs") that are relevant to its operations and effective for the current financial year. The adoption of these new/revised FRS did not have any material effect on the financial results or position of the Society.

New standards, amendments to standards and interpretations that have been issued at the balance sheet date but are not yet effective for the financial year ended 31 March 2018 have not been applied in preparing these financial statements. None of these are expected to have a significant effect on the financial statements of the Society.

b) Property, plant and equipment

Property, plant and equipment are stated at cost less accumulated depreciation and any impairment in value. Depreciation is calculated on a straight-line basis to write off the assets over their estimated useful lives.

The estimated useful lives of property, plant and equipment are as follows:

	No. of years
Furniture and fittings	5
Computers	5
Motor vehicles	5
Renovation	5

The residual values, estimated useful lives and depreciation method of property, plant and equipment are reviewed, and adjusted as appropriate, at each balance sheet date. The effects of any revision are recognised in profit or loss when the changes arise.

On disposal of a property, plant and equipment, the difference between the net disposal proceeds and its carrying amount is taken to profit or loss.

Fully depreciated property, plant and equipment are retained in the financial statements until they are no longer in use.

c) Financial assets

The Society's only financial assets are "loans and receivables" which comprise sundry receivables (excluding prepayments) and cash and cash equivalents. Loans and receivables are recognised initially at fair value and subsequently measured at amortised cost using the effective interest method, less allowance for impairment. An allowance for doubtful receivables is made when there is objective evidence that the Society will not be able to collect all amounts due according to original terms of receivables. The allowance made is charged to profit or loss, and bad debts are written off against allowance when identified.

d) Financial liabilities

Financial liabilities include accrued operating expenses and deposits received from student care which are initially measured at fair value, and are subsequently measured at amortised cost, using the effective interest method.

2 Significant accounting policies (cont'd)

d) Financial liabilities (cont'd)

A financial liability is derecognised when the obligation under the liability is extinguished. Gains and losses are recognised in profit or loss when the liabilities are derecognised as well as through the amortisation process.

e) Provisions

Provisions are recognised when the Society has a present obligation as a result of a past event, and it is probable that the Society will be required to settle that obligation. Provisions are measured at the directors' best estimate of the expenditure required to settle the obligation at the balance sheet date, and are discounted to the present value where the effect is material.

f) Funds

Unless specifically indicated, fund balances are not represented by any specific accounts, but are represented by all assets of the Society.

g) Income recognition

- (i) Donations are recognised on a cash basis.
- (ii) Program fees are recognised when services are rendered.
- (iii) Interest from fixed deposits is recognised on time-proportion basis, by reference to the principal outstanding and at the interest rate applicable.

h) Impairment of non-financial assets

Non-financial assets are reviewed for impairment at each balance sheet date or whenever events or changes in circumstances indicate that the carrying amount of an asset may not be recoverable. Whenever the carrying amount of an asset exceeds its recoverable amount, an impairment loss is recognised in the profit or loss.

Reversal of impairment losses recognised in prior years is recorded when there is an indication that the impairment losses recognised for the asset no longer exist or have decreased. The reversal is recorded in income. However, the increased carrying amount of an asset due to a reversal of an impairment loss is recognised to the extent it does not exceed the carrying amount that would have been determined (net of amortisation or depreciation) had no impairment loss been recognised for that asset in prior years.

i) Employee benefits

Defined contribution plans

Defined contribution plans are post-employment benefit plans under which the Company pays fixed contributions into separate entities such as the Central Provident Fund, and will have no legal or constructive obligation to pay further contributions once the contributions have been paid. Contributions to defined contribution plans are recognised as an expense in the period in which the related service is performed.

Employee leave entitlements

Employee entitlements to annual leave are recognised when they accrue to employees. A provision is made for the estimated liability for annual leave as a result of services rendered by employees up to the balance sheet date.

j) Taxation

The Society is exempted from income tax under the provisions of the Income Tax Act.

2 Significant accounting policies (cont'd)**k) Cash and cash equivalents**

Cash and cash equivalents comprise cash on hand and with banks and fixed deposits. Cash equivalents are short-term, highly liquid investments that are readily convertible to known amounts of cash and that are subject to insignificant risk of changes in value.

l) Government grants

Government grants are recognised at their fair value where there is reasonable assurance that the grant will be received and all attaching conditions will be complied with. Where the grant relates to an asset, the fair value is recognised as deferred capital grant on the balance sheet and is amortised to profit or loss over the expected useful life of the relevant asset by equal annual instalments.

When the grant relates to an expense item, it is recognised in profit or loss over the period necessary to match them on a systematic basis to the costs that it is intended to compensate.

3 Donations

	2018 \$	2017 \$
Tax-deductible donations	971,063	980,790
Non-tax deductible donations	12,960	19,074
	<u>984,023</u>	<u>999,864</u>

4 Staff costs

	2018 \$	2017 \$
<i>Program</i>		
- Salaries and bonus	1,297,014	1,298,366
- CPF	200,654	203,717
- Others	30,134	38,589
	<u>1,527,802</u>	<u>1,540,672</u>
<i>Administrative</i>		
- Salaries and bonus	353,344	356,668
- CPF	54,782	57,684
- Others	18,158	15,604
	<u>426,284</u>	<u>429,956</u>
Total	<u>1,954,086</u>	<u>1,970,628</u>

Included above is an amount of \$290,876 (2017: \$381,736) paid to key management personnel.

5 Property, plant and equipment

	Furniture and fittings \$	Computers \$	Motor vehicles \$	Renovation \$	Total \$
2018					
Cost					
At 1 April 2017	176,402	56,582	125,140	19,154	377,278
Additions	83,982	5,287	—	2,264	91,533
Written off	—	(5,048)	—	—	(5,048)
At 31 March 2018	260,384	56,821	125,140	21,418	463,763
Accumulated depreciation					
At 1 April 2017	112,384	35,152	112,962	13,244	273,742
Depreciation for the year	34,689	9,170	12,178	2,422	58,459
Written off	—	(4,885)	—	—	(4,885)
At 31 March 2018	147,073	39,437	125,140	15,666	327,316
Net carrying value					
At 31 March 2018	113,311	17,384	—	5,752	136,447
2017					
Cost					
At 1 April 2016	109,866	56,260	125,140	19,154	310,420
Additions	66,536	10,304	—	—	76,840
Written off	—	(9,982)	—	—	(9,982)
At 31 March 2017	176,402	56,582	125,140	19,154	377,278
Accumulated depreciation					
At 1 April 2016	94,491	36,859	87,934	11,274	230,558
Depreciation for the year	17,893	8,275	25,028	1,970	53,166
Written off	—	(9,982)	—	—	(9,982)
At 31 March 2017	112,384	35,152	112,962	13,244	273,742
Net carrying value					
At 31 March 2017	64,018	21,430	12,178	5,910	103,536

The additions of property, plant and equipment of \$7,505 (2017: \$1,643) were funded by the Community Silver Trust managed by Ministry of Health (note 10).

The additions of property, plant and equipment of \$82,326 (2017: \$75,197) were funded by the Care And Share Matching Grant managed by Ministry of Social and Family Development (note 12).

6 Sundry receivables

	2018 \$	2017 \$
Other receivables	39,424	22,895
Prepayments	32,127	13,530
	<u>71,551</u>	<u>36,425</u>

7 Fixed deposits

Fixed deposits are placed with the banks and mature within 12 months after balance sheet date. The fixed deposits bear interest rates ranging from 1.10% to 1.35% (2017: 1.00% to 1.22%) per annum.

8 Deposits - student care

Deposits are paid by each student who attends the student care and are refundable when a student withdraws from the student care.

9 Community Silver Trust grant

Details of Community Silver Trust ("CST") grant are as follows:

	2018 \$	2017 \$
Balance at beginning of the year	189,760	406,263
Add: Receipts		
Community Silver Trust - Matching Grant	107,985	—
Less: Transfer to Community Silver Trust deferred capital grant (note 10)	(7,505)	(1,643)
Expenditure	<u>(182,281)</u>	<u>(214,860)</u>
Balance at end of the year	<u>107,959</u>	<u>189,760</u>

The following shows the amount of donations received during the year for eligible programme under the CST Funding.

	2018 \$	2017 \$
<i>Elderly Services Centre</i>		
Tax deductible donations	121,141	133,960
Non-tax deductible donations	360	800
Total	<u>121,501</u>	<u>134,760</u>

The CST is a donation matching grant from the Government aimed at enhancing and expanding the Intermediate and Long-Term Care ("ILTC") services in Singapore.

The Government will provide a matching grant of one dollar for every donation dollar raised by eligible organisations for ILTC services (i.e. 1:1 matching grant).

10 Community Silver Trust deferred capital grant

	2018 \$	2017 \$
<i>Grant - related to assets</i>		
Balance at beginning of the year	23,397	38,379
Transfer from CST grant (note 9)	7,505	1,643
Grant amortised during the year	(18,125)	(16,625)
Balance at end of the year	12,777	23,397

The grant was given to fund the purchase of property, plant and equipment for the Elderly Services Centre of the Society. The grant will be amortised over the useful lives of the property, plant and equipment.

11 Care And Share Matching Grant

Details of Care And Share ("C&S") Matching Grant are as follows:

	2018 \$	2017 \$
Balance at beginning of the year	524,328	710,758
Add: Receipts		
Care And Share Matching Grant	900,000	300,000
Less: Transfer to Care And Share Matching deferred capital grant (note 12)	(82,326)	(75,197)
Expenditure	(414,100)	(411,233)
Balance at end of the year	927,902	524,328

The C&S is a donation matching grant from the Government aimed at enhancing and expanding the social services sector in Singapore.

The Government will provide a matching grant of 1.25 dollars for every donation dollar for the first million raised and 1 dollar for second million raised, and 0.65 dollar for third million raised by eligible organisation.

12 Care And Share Matching deferred capital grant

	2018 \$	2017 \$
<i>Grant - related to assets</i>		
Balance at beginning of the year	76,827	23,402
Transfer from C&S Matching Grant (note 11)	82,326	75,197
Grant amortised during the year	(38,237)	(21,772)
Balance at end of the year	120,916	76,827

The grant was given to fund the purchase of property, plant and equipment for social service sector of the Society. The grant will be amortised over the useful lives of the property, plant and equipment.

13 Financial instruments**a) Categories of financial instruments**

Financial instruments as at balance sheet date are as follows:-

	2018 \$	2017 \$
<i>Financial assets</i>		
Loans and receivables (including cash and cash equivalents)	4,005,405	3,664,246
<i>Financial liabilities</i>		
Financial liabilities at amortised cost	103,207	76,702

b) Financial risk management

The Society's activities expose it to minimal financial risks and overall risk management is determined and carried out by the Management Committee.

Foreign exchange risk

The Society transacts mainly in its functional currency and as such its exposure to foreign exchange risk is minimal.

Credit risk

Credit risk refers to the risk that a counterparty will default on its contractual obligations resulting in financial loss to the Society. The Society does not have any significant concentration of credit risk exposure, except for fixed deposits and bank balances placed with reputable financial institutions.

Financial assets that are neither past due nor impaired

Receivables that are neither past due nor impaired are creditworthy debtors with good payment record with the Society. Cash and cash equivalents that are neither past due nor impaired are placed with reputable financial institutions with high credit ratings and no history of default.

Financial assets that are either past due or impaired

At the balance sheet date, there is no financial assets that are either past due or impaired.

Interest rate risk

Interest rate risk is the risk that the fair value of future cash flows of the Society's financial instruments will fluctuate because of changes in market interest rates.

The Society is not exposed to significant interest rate risk.

Liquidity and cash flow risk

The Management Committee exercises prudent liquidity and cash flow risk management policies and aims at maintaining an adequate level of liquidity and cash flow at all times.

The Society's financial liabilities at the balance sheet date are all due within 1 year after balance sheet date.

13 Financial instruments (cont'd)*c) Fair values of financial instruments*

The carrying amounts of the financial assets and liabilities recorded in the financial statements of the Society approximate their fair values due to their relatively short-term maturity.

14 Fund management

The Society's objectives when managing its funds are to safeguard and to maintain adequate working capital to continue as going concern and to develop its principal activities over the longer term through significant support in the form of donations, government grants and funding, and program fees. The fund of the Society consists of accumulated fund. No changes were made in the objectives, policies or processes during the financial years ended 31 March 2018 and 31 March 2017.

15. Comparative figures

Certain reclassifications have been made to the previous year's financial statements to enhance comparability with the current year's financial statements. The reclassifications arise from the change in presentation of amortisation of deferred capital grants in the statement of cash flows as follows:

	As previously reported \$	Reclassification \$	As restated \$
<u>Statement of Cash Flows</u>			
Cash flows from operating activities			
- Amortisation of deferred capital grants	—	(38,397)	(38,397)
- Payables	(365,429)	38,397	(327,032)

The reclassifications have no impact on net cash generated from/(used in) operating activities or any other impact on the financial statements.

16 Authorisation of financial statements

The financial statements of the Society for the financial year ended 31 March 2018 were authorised for issue in accordance with a resolution of the Management Committee dated 21 June 2018.



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